Graduate Student Epidemiology Program (GSEP):  
2021 Host Site and Intern Application

All applications are due by Friday, March 19 at 11:59pm EST.

For questions about the GSEP student application and experience, please contact Maura Leahy (mleahy@amchp.org). For questions about the GSEP host site application and experience, please contact Grace Guerrero Ramirez (ggramirez@amchp.org).

GSEP Overview

The Graduate Student Epidemiology Program (GSEP) is a Maternal and Child Health leadership program and internship opportunity. GSEP is funded by the Health Resources and Services Administration (HRSA), a department of the U.S. Department of Health and Human Services, and has been around since 1997. The program has trained over 400 students. After a four-year hiatus from 2017 to 2020, GSEP is relaunching this summer with a cohort of 20 students. The application process, orientation, and 10-week summer internship experience are led by the Association of Maternal and Child Health Programs (AMCHP). Students will receive a $7,000 stipend provided by AMCHP.

Please note that due to the COVID-19 pandemic, we anticipate this year's GSEP will be a full-time, 40 hour per week remote experience – no relocation. Although different than in past years, this creates an opportunity for a more inclusive program. Students who might have been unable to relocate for the Summer due to expense or commitment will be able to participate this year. Remote work also expands the list of possible host sites that may have been limited due to location or cost of living (e.g., those in Hawaii, Alaska, U.S. Territories, or Freely Associated States).

GSEP Objectives

Consistent with HRSA’s Maternal and Child Health Leadership Competencies, Version 4.0, GSEP strives to do the following within the context of MCH epidemiology:

- Ensure interns have the foundation necessary to work within various professional settings to contribute to the health and well-being of our nation's women, children, youth, and families and inspire others to do likewise.
- Provide leadership training and use the MCH Leadership Competencies to guide the measurement and evaluation of MCH leadership training's strength.
- Cultivate, sustain, and grow intern connections with current MCH professionals in national, state, and local health agencies, academia, and other MCH organizations.

* 1. I am applying to be a:

- GSEP student intern
- GSEP host site
Host Site Application

Please read the information below before responding to the questions below. If you would like to submit your application via phone or video chat, please contact Grace Guerrero Ramirez at (443)983-0647 or ggramirez@amchp.org.

What kind of host sites are we looking for?

We are looking for sites that can provide meaningful internship experiences for graduate students and share AMCHP’s values of leadership, collaboration, health equity and social justice, inclusion, integrity, excellence, and stewardship.

We encourage many types of MCH programs to apply, including those housed at: (a) State/Territory, (b) Native American or Indigenous, and (c) local health departments. Universities, nonprofits, and other organizations with Title V supported work are encouraged to apply as well.

Host sites should...

1. Be committed to student learning and mentorship.
2. Create opportunities for students to cultivate and deepen leadership skills.
3. Propose a project or projects that can be completed over 10 weeks.
4. Expect students to work no more than 35 hours per week. The other 5 hours of this full-time internship will be dedicated to enrichment and reflection activities supported by AMCHP.
5. Have and discuss clear expectations for remote work and communication.
6. Have an onboarding process for and regular check-ins with students.
7. Ensure students have credentials/permissions needed to work remotely - please contact AMCHP if you anticipate this being a barrier, and we will partner with you to troubleshoot.

Host sites should know that...

1. Host site applications can be completed online or via phone/video chat upon request.
2. AMCHP is available to answer questions and provide support throughout the application process and duration of the internship.
3. AMCHP will administer student stipends.
4. AMCHP will check in with internship supervisors every two weeks.
5. There is flexibility for internship start/end dates, but are expected to take place sometime between June and September.
6. Accepted interns will have the opportunity to review and express interest in projects proposed by accepted host sites to help facilitate the matching process.
7. Notifications for accepted host sites will go out in April, with matches confirmed no later than May to ensure time for onboarding.

* 24. What type of organization is your site?

- [ ] State/Territory/Freely Associated State health department
- [ ] Local health department
- [ ] Native American or Indigenous health department
- [ ] University/academia
- [ ] Nonprofit
- [ ] Pharmaceutical/healthcare industry
- [ ] Philanthropy
* 25. Do you receive Title V funds or provide technical assistance to a Title V program?
   - Yes
   - No

* 26. Site information

Organization name
City/Town
State/Territory
Website address

* 27. Contact information for the person submitting this application

Name
Title
Email Address
Phone Number

* 28. Does your organization/team have the capability to make the internship(s) a fully remote experience this year?
   - Yes
   - No

* 29. Once the internship(s) conclude, will there be a pipeline for the intern(s) for continued paid work with your organization?
   - Yes
   - No

Sites may apply to host up to 3 interns, each with a specific project description. The next part of the application requires you to describe each potential project. You will only need to fill out multiple descriptions if you are applying to host multiple interns.
Intern Project #1

* 30. Contact information for the person who will directly supervise the intern

Name

Title

Email Address

Phone Number

* 31. Does the person supervising the intern have previous experience supervising or mentoring interns? We will provide support to supervisors. Previous experience is not required.

- Yes
- No

* 32. Select the primary focus of the project

- Needs Assessment: The collection and analysis of information that relates to the needs of affected populations and that will help determine gaps between desired outcomes and current measured outcomes.

- Data analysis: This includes survey/surveillance design, data collection, data cleaning, statistical coding, analyses, and interpretation of results.

- Program Monitoring and Evaluation: This focuses on operationalization progress and outcome indicators, creating and maintaining data collection systems, and creating summaries and reports on program strategy and results.

* 33. Select the secondary focus of the project

- Needs Assessment: The collection and analysis of information that relates to the needs of affected populations and that will help determine gaps between desired outcomes and current measured outcomes.

- Data analysis: This includes survey/surveillance design, data collection, data cleaning, statistical coding, analyses, and interpretation of results.

- Program Monitoring and Evaluation: This focuses on operationalization progress and outcome indicators, creating and maintaining data collection systems, and creating summaries and reports on program strategy and results.
* 34. What population domains will the project focus on?

- Women/Maternal Health
- Perinatal/Infant Health
- Child Health
- Other (please specify)

* 35. Describe the 10-week internship project. Students will review your response to decide which host sites they are interested in. Please be thorough but concise (2-5 paragraphs).

* 36. What product(s) will the student have produced by the end of their internship? Please be thorough but concise.

* 37. Will the project require the intern to have access to protected health information?

- Yes
- No

* 38. Does the project require IRB approval?

- Yes
- No

* 39. What skill sets, statistical package experience, etc. are necessary to complete the project? Please be thorough but concise.

* 40. What skill sets, statistical package experience, etc. are you willing to train and support the intern on to facilitate their learning? Please be thorough but concise.
* 41. Will you be submitting a second intern project for consideration at this time?
   
   ☐ Yes
   ☐ No
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**Intern Project #2**

* 42. Contact information for the person who will directly supervise the intern

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<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Title</td>
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<td>Email Address</td>
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<td>Phone Number</td>
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* 43. Does the person supervising the intern have previous experience supervising or mentoring interns? *We will provide support to supervisors. Previous experience is not required.*

- Yes
- No

* 44. Select the **primary** focus of the project

- **Needs Assessment**: The collection and analysis of information that relates to the needs of affected populations and that will help determine gaps between desired outcomes and current measured outcomes.
- **Data analysis**: This includes survey/surveillance design, data collection, data cleaning, statistical coding, analyses, and interpretation of results.
- **Program Monitoring and Evaluation**: This focuses on operationalization progress and outcome indicators, creating and maintaining data collection systems, and creating summaries and reports on program strategy and results.

* 45. Select the **secondary** focus of the project

- **Needs Assessment**: The collection and analysis of information that relates to the needs of affected populations and that will help determine gaps between desired outcomes and current measured outcomes.
- **Data analysis**: This includes survey/surveillance design, data collection, data cleaning, statistical coding, analyses, and interpretation of results.
- **Program Monitoring and Evaluation**: This focuses on operationalization progress and outcome indicators, creating and maintaining data collection systems, and creating summaries and reports on program strategy and results.
What population domains will the project focus on?

- Women/Maternal Health
- Perinatal/Infant Health
- Child Health
- Other (please specify)

Describe the 10-week internship project. Students will review your response to decide which host sites they are interested in. Please be thorough but concise (2-5 paragraphs).

What product(s) will the student have produced by the end of their internship? Please be thorough but concise.

Will the project require the intern to have access to protected health information?
- Yes
- No

Does the project require IRB approval?
- Yes
- No

What skill sets, statistical package experience, etc. are necessary to complete the project? Please be thorough but concise.

What skill sets, statistical package experience, etc. are you willing to train and support the intern on to facilitate their learning? Please be thorough but concise.
53. Will you be submitting a third intern project for consideration at this time?

- Yes
- No
Intern Project #3

* 54. Contact information for the person who will directly supervise the intern

Name

Title

Email Address

Phone Number

* 55. Does the person supervising the intern have previous experience supervising or mentoring interns? We will provide support to supervisors. Previous experience is not required.

- Yes
- No

* 56. Select the primary focus of the project

- Needs Assessment: The collection and analysis of information that relates to the needs of affected populations and that will help determine gaps between desired outcomes and current measured outcomes.

- Data analysis: This includes survey/surveillance design, data collection, data cleaning, statistical coding, analyses, and interpretation of results.

- Program Monitoring and Evaluation: This focuses on operationalization progress and outcome indicators, creating and maintaining data collection systems, and creating summaries and reports on program strategy and results.

* 57. Select the secondary focus of the project

- Needs Assessment: The collection and analysis of information that relates to the needs of affected populations and that will help determine gaps between desired outcomes and current measured outcomes.

- Data analysis: This includes survey/surveillance design, data collection, data cleaning, statistical coding, analyses, and interpretation of results.

- Program Monitoring and Evaluation: This focuses on operationalization progress and outcome indicators, creating and maintaining data collection systems, and creating summaries and reports on program strategy and results.
* 58. What population domains will the project focus on?

- Women/Maternal Health
- Perinatal/Infant Health
- Child Health
- Other (please specify) 
- Children with Special Health Care Needs
- Adolescent Health

* 59. Describe the 10-week internship project. Students will review your response to decide which host sites they are interested in. Please be thorough but concise (2-5 paragraphs).

* 60. What product(s) will the student have produced by the end of their internship? Please be thorough but concise.

* 61. Will the project require the intern to have access to protected health information?

- Yes
- No

* 62. Does the project require IRB approval?

- Yes
- No

* 63. What skill sets, statistical package experience, etc. are necessary to complete the project? Please be thorough but concise.

* 64. What skill sets, statistical package experience, etc. are you willing to train and support the intern on to facilitate their learning? Please be thorough but concise.
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Thank you!

We appreciate your time and thoughtful consideration of the GSEP application process. Decisions will be made and communicated with all potential interns and host sites in April.