

Association of Maternal and Child Health Programs
Director-at-Large, Board of Directors
Roles and Responsibilities

Title	Director-at-Large, AMCHP Board of Directors
Purpose	Determine policies, procedures and regulations for the conduct of AMCHP; ensure the necessary resources, both financial and other, for the operation of AMCHP and its programs; monitor organization performance; and represent the interests and needs of MCH programs across the country. Support and foster AMCHP's mission to ensure the health and well-being of all women, children, youth and families, including those with special health care needs.
Term	Three years. May serve two consecutive terms; may be elected for additional terms after one-year absence from service.
Eligibility	Delegates from any region
Meetings	Up to five board meetings (one held in conjunction with the AMCHP annual conference; up to two in person and and up to two conference calls per year.)
Responsible to	Board Officers

Responsibilities of Board of Directors

- Establish policies for administering the program and services in accordance with AMCHP's mission
- Employ and support the chief executive officer
- Ensure resources to support AMCHP's budget and programs and actively participate in fundraising
- Ensure the financial affairs of AMCHP are conducted on a responsible basis in accordance with established policies
- Represent AMCHP at conferences, on national and state advisory groups, before government agencies and with private individuals
- Annually review the performance of the board and take steps to improve its performance

Specific Responsibilities of Directors-at-Large

- Represent needs and interests of Title V programs across the country
- Identify and share trends, issues and news with the board and AMCHP staff, including emerging "best practices," government policies and opportunities to advance family health
- One of the two directors-at-large will serve on the Governance Committee
- The Directors-at-Large may also serve as Board liaison(s) to another Association Committee
- The Direct-at-Large position may assume other duties as assigned in the event there is an interim vacancy for a regional director(s) for an extended period of time or if there are no nominations for a regional director(s) position (for example, planning for or facilitation of regional calls, etc.)..

Expense Support	Travel expenses (except for the meetings held in conjunction with the annual conference) and AMCHP-sponsored conference calls are currently covered by AMCHP (subject to change based on funding or budget).
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