Association of Maternal and Child Health Programs
Legislative and Health Care Financing Committee

Mission:
The Legislative & Health Care Financing Committee provides board-level support and leadership to develop and implement an effective legislative advocacy program that advance maternal and child health issues at the federal level.

Responsibilities:
 Develop and implement policy advocacy proposals, including an annual Legislative Agenda, and bring decisions as appropriate to the Executive Committee and Board of Directors.
 Work in conjunction with AMCHP staff to develop effective messages and strategies to promote AMCHP issues, and review and give input on fact sheets and other written materials addressing policy-advocacy issues.
 Identify, recruit and train people from the states and partner organizations to advocate for AMCHP’s priority issues.
 Advise staff regarding decisions about sign-on letters and other requests that fall outside AMCHP’s priority areas.
 Lead AMCHP’s work on issues relating to the financing of health care programs including Medicaid, the State Children’s Health Insurance Program (SCHIP), private insurance and programs for the underinsured and uninsured.
 Review and share information on state efforts to ensure all women, children and families have health care coverage and medical homes; identify innovative financing policies to share with other state Title V programs; and make recommendations for AMCHP policy statements to support national efforts to expand access to quality health care.

Organization:

Review of Charter

This charter shall be reviewed and reassessed by the Legislative and Health Care Financing Committee at least annually, and any proposed changes shall be submitted to the board for approval.

Membership/Structure/Quorum

The Legislative and Health Care Financing Committee shall consist of at least five members. The committee chair shall be appointed by the board chair. Committee members should have expertise or interest in legislative affairs, health policy, health care financing, and government relations.
Committee members serve for a term of one year, and a maximum of two terms. Ex-officio members are not term limited. In all cases, the relationships are expected to be professional and collegial working relationships that facilitate advancing the work of the Committee and of the Association as a whole. There is no supervisory or other type of hierarchal relationship between any of the liaisons, committee leaders or committee members. The AMCHP Committee appointment process occurs annually, guided by language within the organization’s By-Laws and Committee Policy with the President of AMCHP responsible for the selection and approval of all new and second term committee members. The AMCHP President Elect typically also participates in the process to allow for continuity of leadership.

**Staff Designee**

The Director of Policy and Government Affairs and/or his/her designee shall be staff to the Legislative and Health Care Financing Committee.

**Meetings**

The Legislative and Health Care Financing Committee shall convene on a monthly basis. A quorum of any meeting of the Legislative and Health Care Financing Committee shall consist of a majority of its voting members. Committee members may participate by teleconference.

**Agenda, Minutes, and Reports**

The chair, in collaboration with the staff designee, shall be responsible for establishing the agendas for meetings. An agenda, together with relevant materials, shall be sent to committee members at least 3 days in advance of the meeting. Minutes for all meetings shall be drafted by the staff designee, reviewed by the committee chair and vice-chair, and approved by committee members at the following meeting.